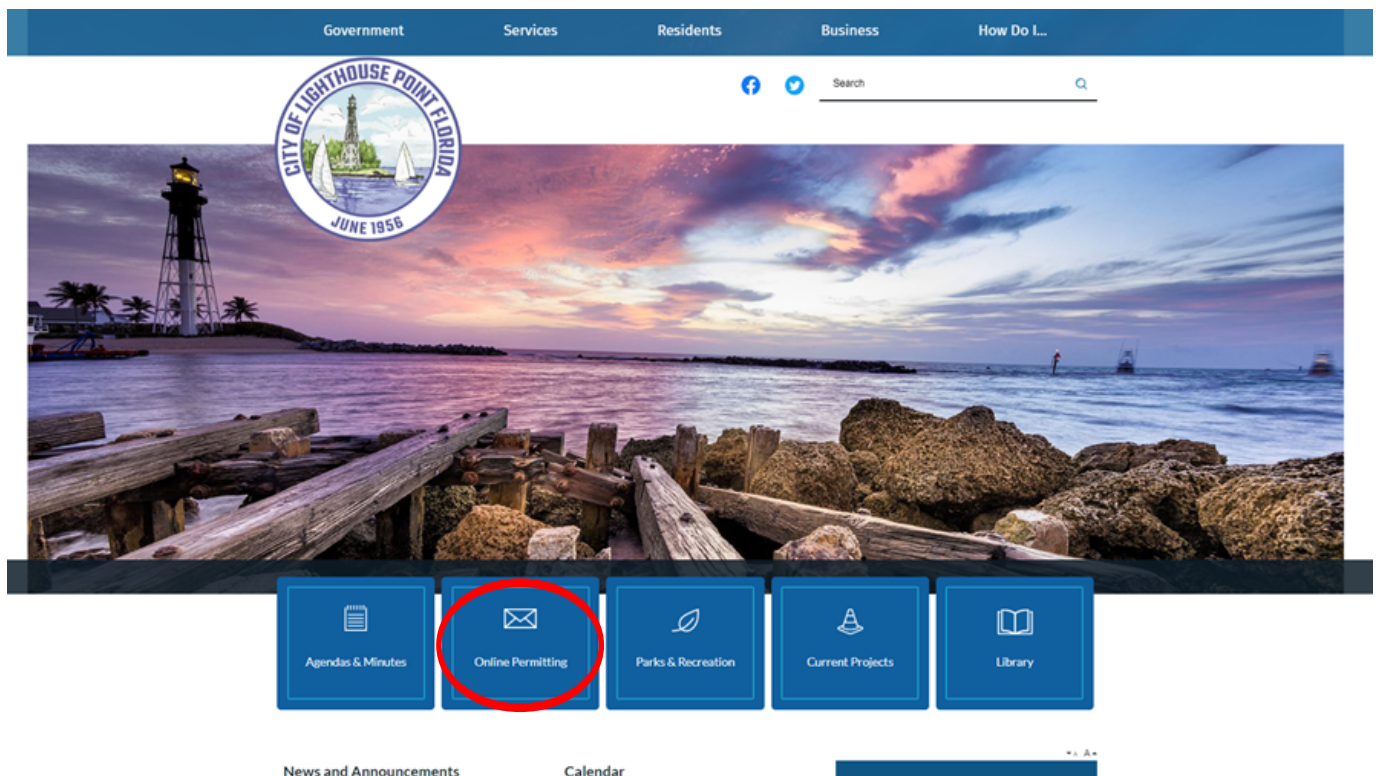




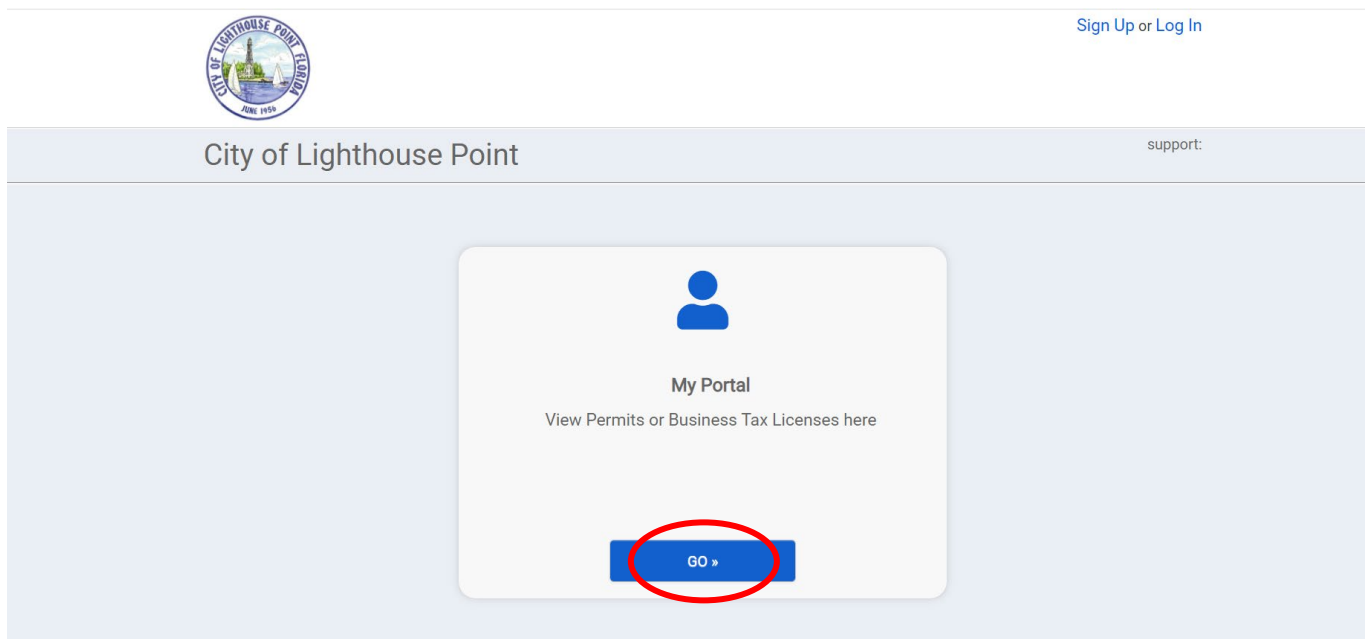
City of Lighthouse Point Building Department Public Portal

View your permit status online. Please note that this is a view only portal and it is not possible to submit permit applications, pay fees, or request inspections through this portal. To submit a permit application or pay a fee please visit our office. To schedule inspections, please call 954-784-3449.

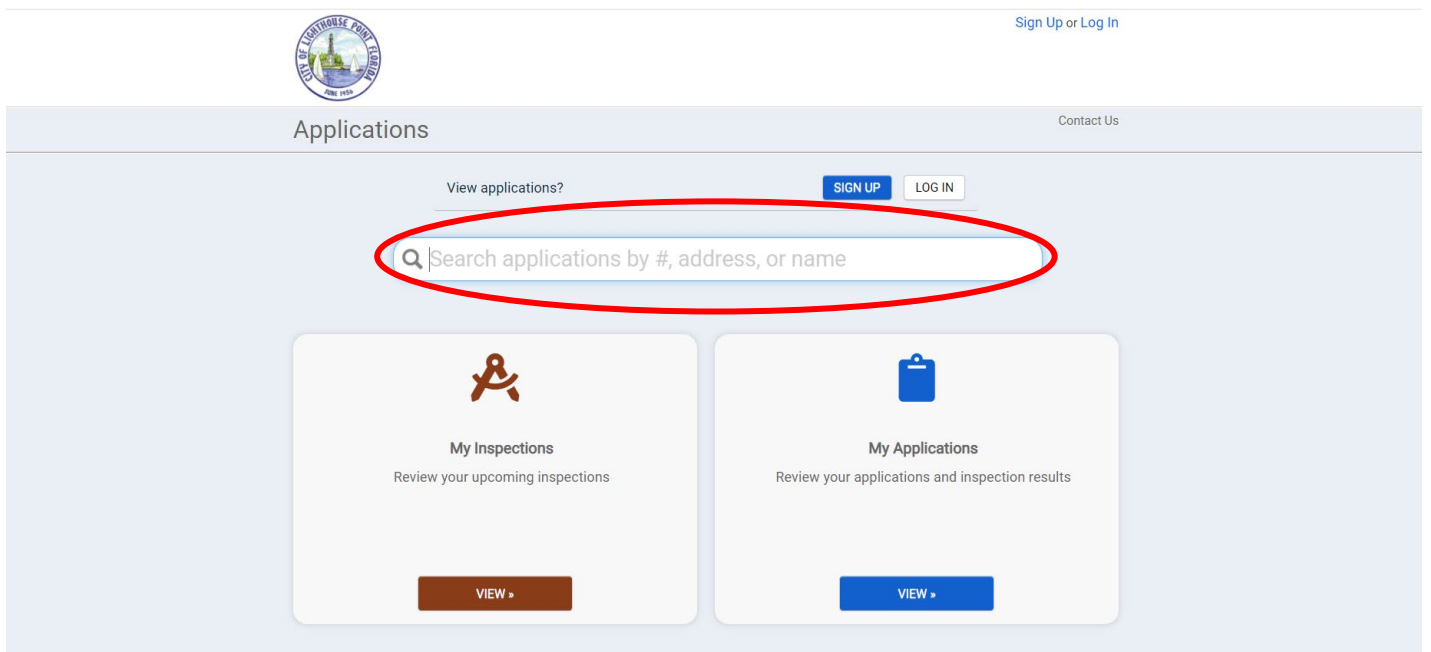
1. Go to <https://www.lighthousepointfl.gov/>. On the homepage, scroll down and click “permit status” on the left-hand side.



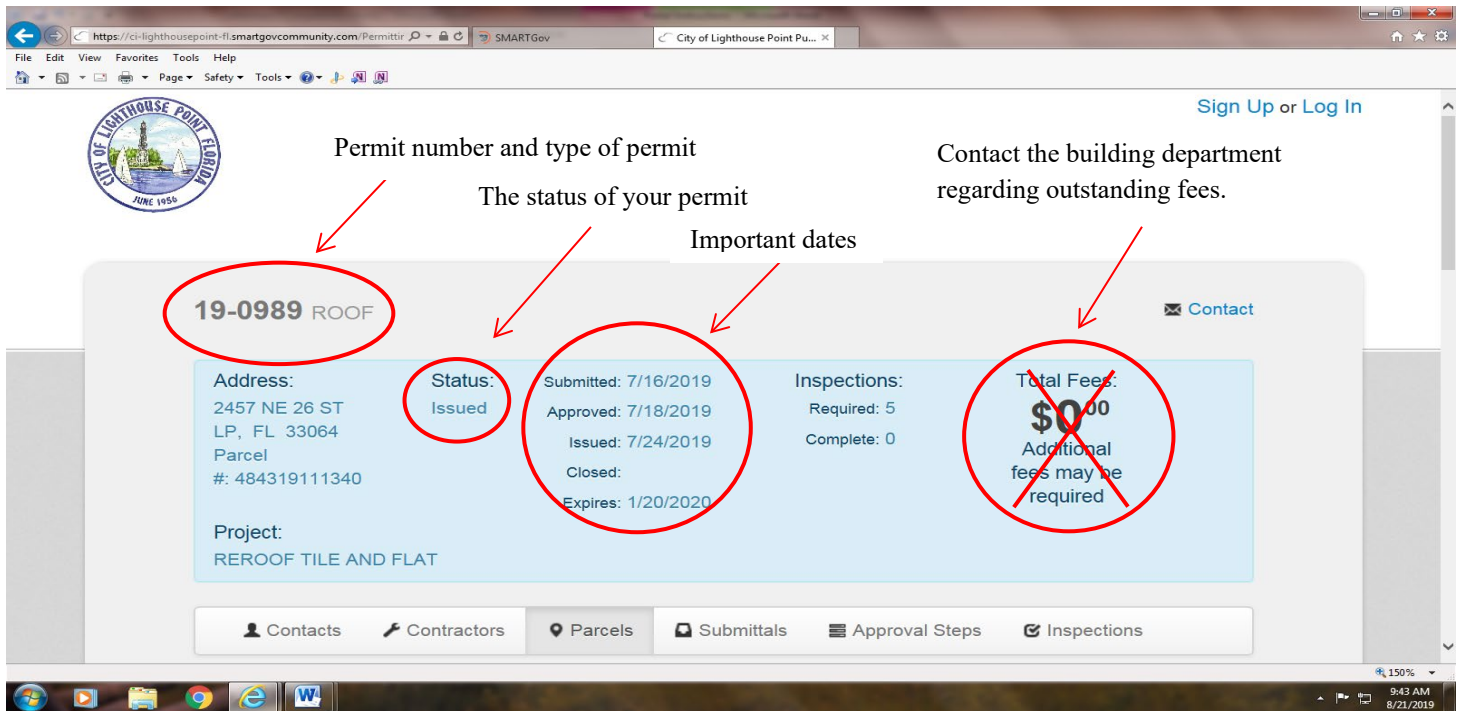
2. Click “Go.”



3. Type the permit number, property address or contracting company into the search bar. If searching by contracting company, use only the first two words of the business's name.



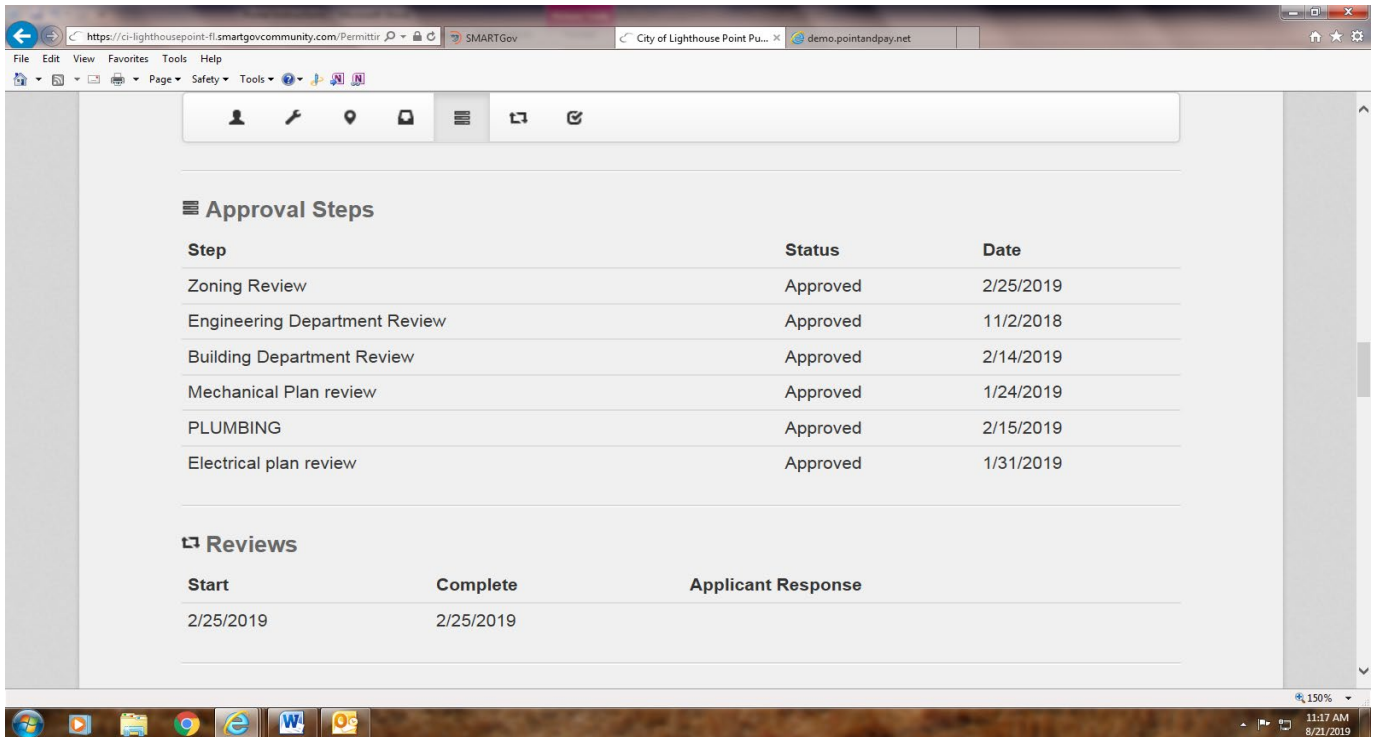
4. See below for an example of what you should see on your screen after searching your permit.



The blue box at the top of the page displays important information regarding your permit. Refer to the following terminology regarding the status of your permit.

- **Canceled:** A request to cancel the permit has been submitted and approved.
- **Closed:** The permitted work has successfully been completed and the permit is no longer active.
- **Denied:** The permit is not approved and comments explaining the reason for denial are available online.
- **Disposed:** Approved permit has been abandoned for longer than 60 days.
- **Expired:** There has been no activity on the permit for over 180 days. A fee is required to renew your permit.
- **Issued:** The permit has been approved and paid for. Construction may begin.
- **Pricing:** The permit has been approved by all departments and permit fees are being calculated.
- **Ready for Pick Up:** Once the permit fee is calculated the status will change from “Pricing” to “Ready for Pick Up.” This means you may pick up and pay for your permit at our office.
- **Sent To** – The permit is being reviewed by the department indicated.

5. Scroll down on the same page to view when each plan review department approved or denied your permit. “Building Department Review” means structural plan review.

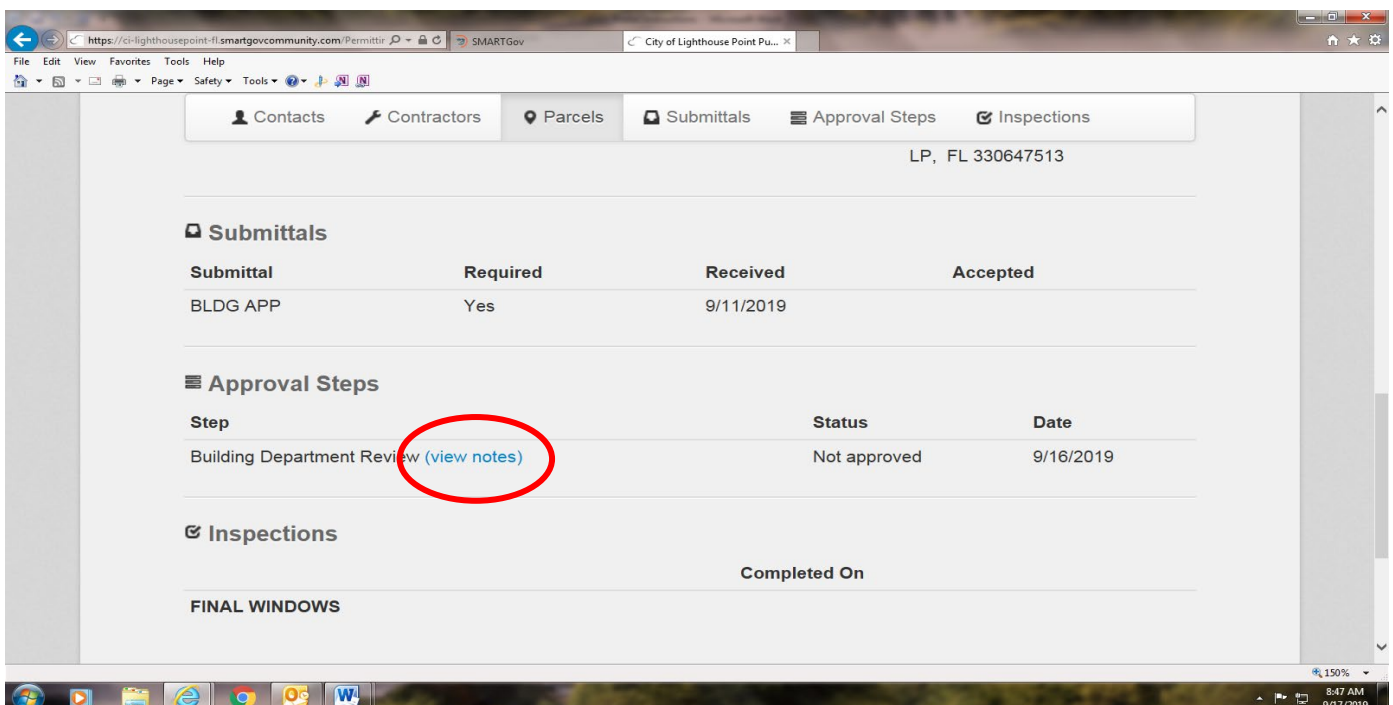


The screenshot shows a web browser window with the URL <https://ci-lighthousepoint-fl.smartgovcommunity.com/Permittir>. The page displays a table titled "Approval Steps" with three columns: Step, Status, and Date. The table lists six review steps, all of which are marked as "Approved". Below the table, there is a section titled "Reviews" with columns for Start, Complete, and Applicant Response, showing a single entry for 2/25/2019.

Step	Status	Date
Zoning Review	Approved	2/25/2019
Engineering Department Review	Approved	11/2/2018
Building Department Review	Approved	2/14/2019
Mechanical Plan review	Approved	1/24/2019
PLUMBING	Approved	2/15/2019
Electrical plan review	Approved	1/31/2019

Start	Complete	Applicant Response
2/25/2019	2/25/2019	

6. If your permit was **denied**, scroll down to access the comments that explain why.



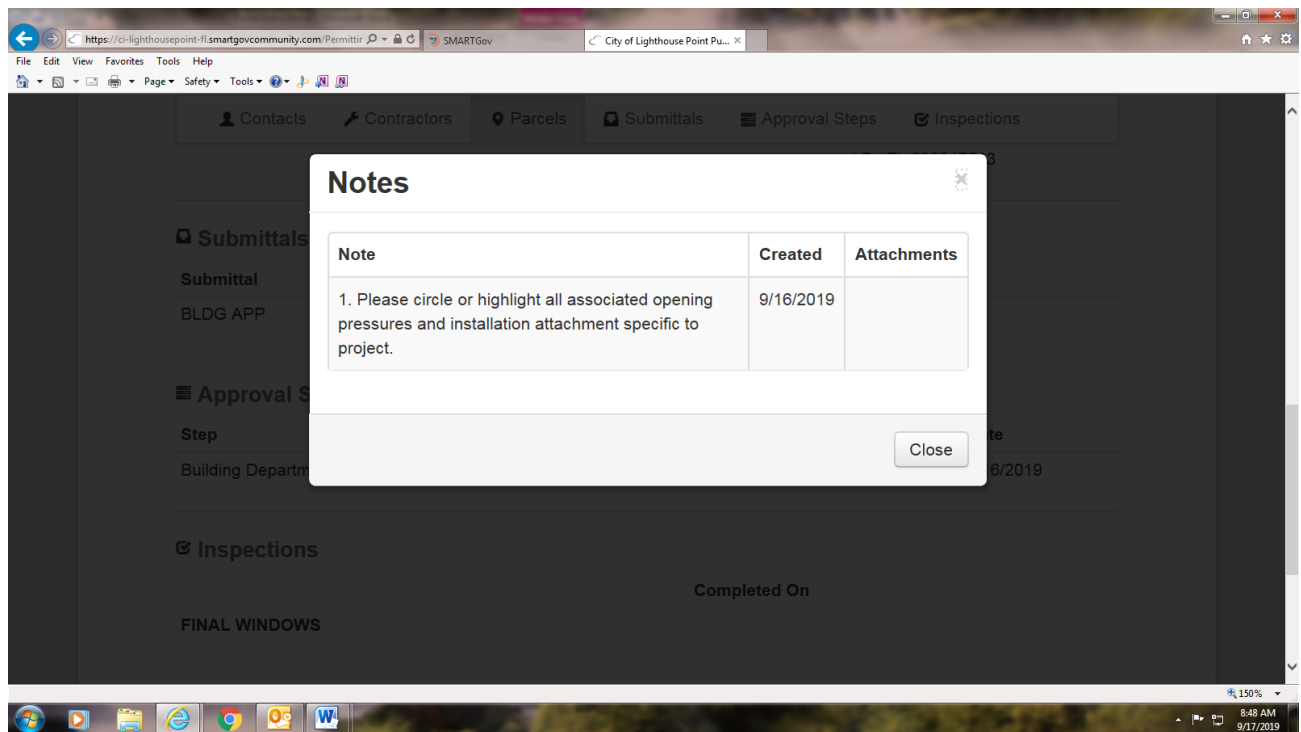
The screenshot shows the same SMARTGov website, but with the "Approval Steps" table expanded. The "Building Department Review" entry is now marked as "Not approved" and has a "(view notes)" link next to it, which is circled in red. The "Submittals" table above it shows a "BLDG APP" submittal that was "Received" on 9/11/2019. The "Inspections" section below shows a "Completed On" date of 9/17/2019.

Submittal	Required	Received	Accepted
BLDG APP	Yes	9/11/2019	

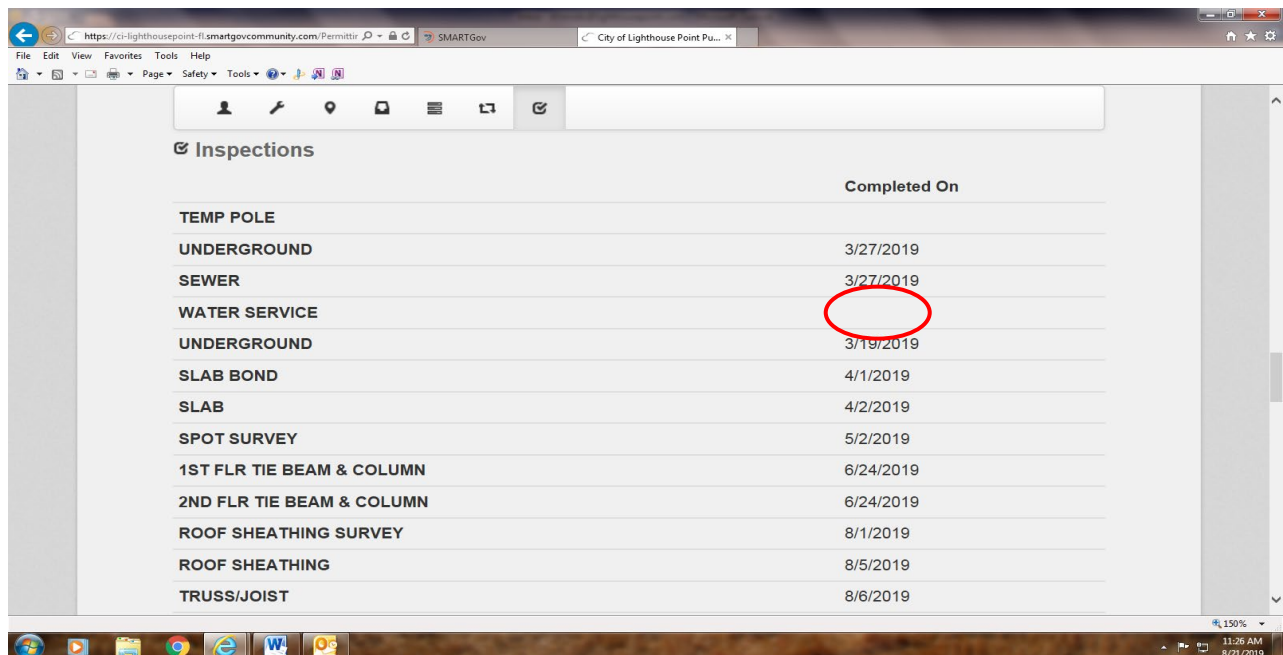
Step	Status	Date
Building Department Review (view notes)	Not approved	9/16/2019

Completed On
FINAL WINDOWS

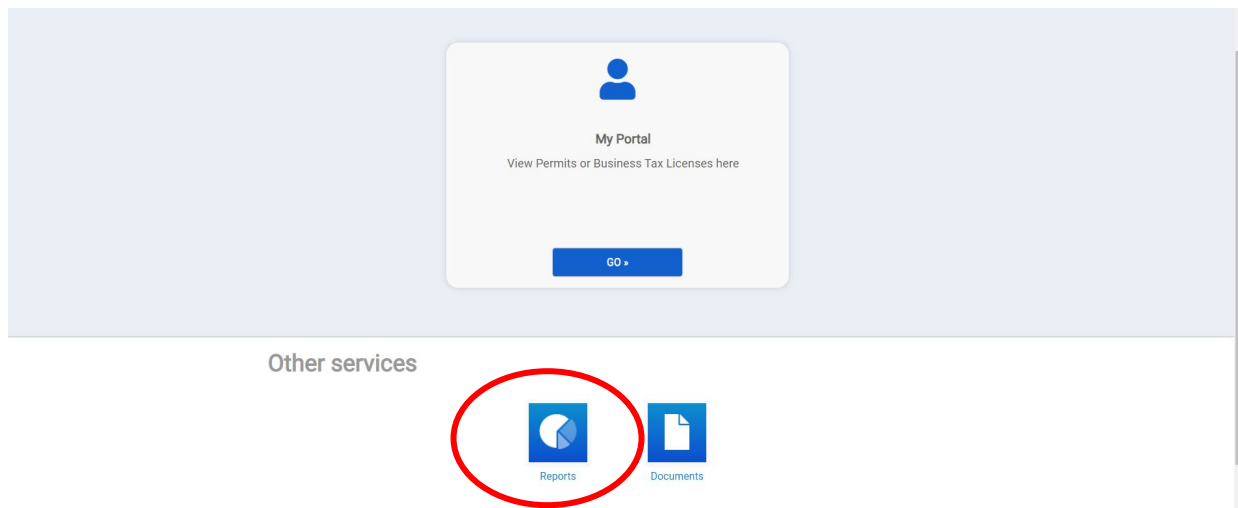
7. Your screen will look like this:



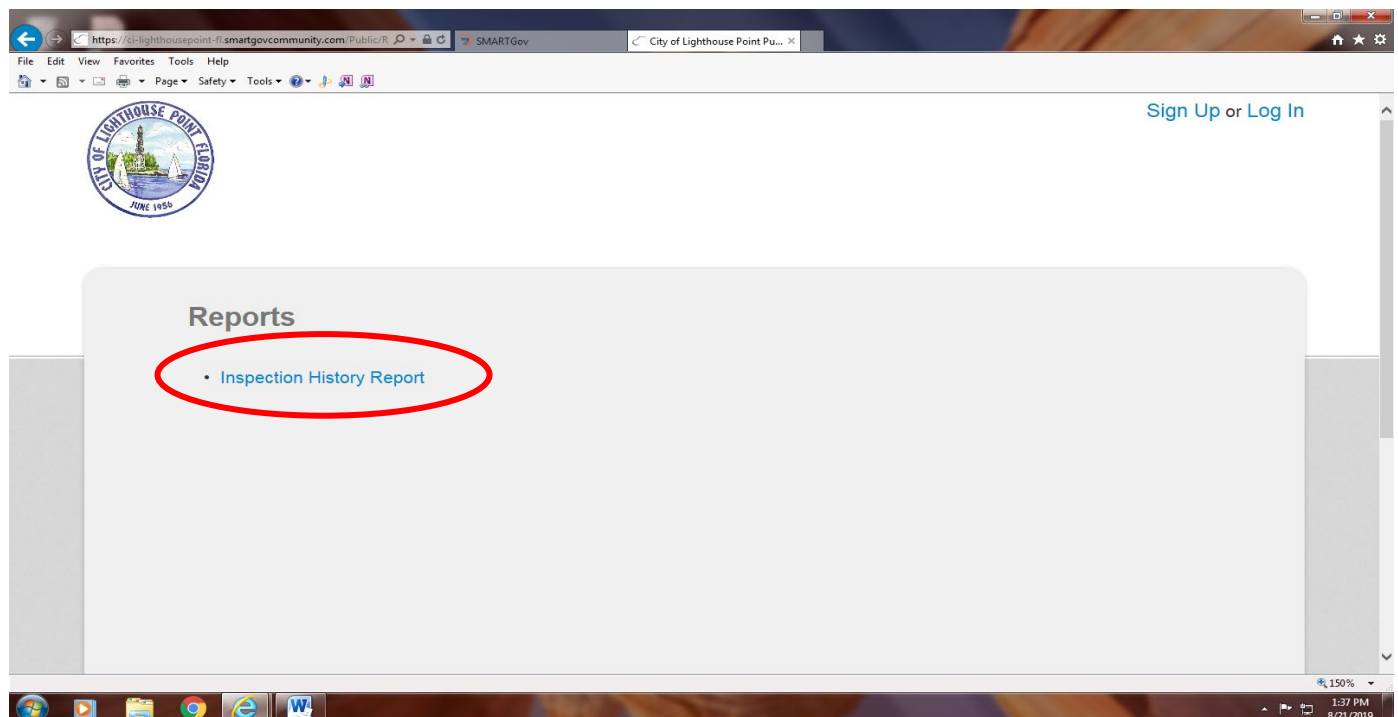
8. Scroll further down on the prior screen (pictured in steps #5 and #6) and you can view your inspection history. “Completed On” means your inspection was approved on the date that is listed. If your inspection was not approved or not scheduled a date will not be listed (see below for an example).



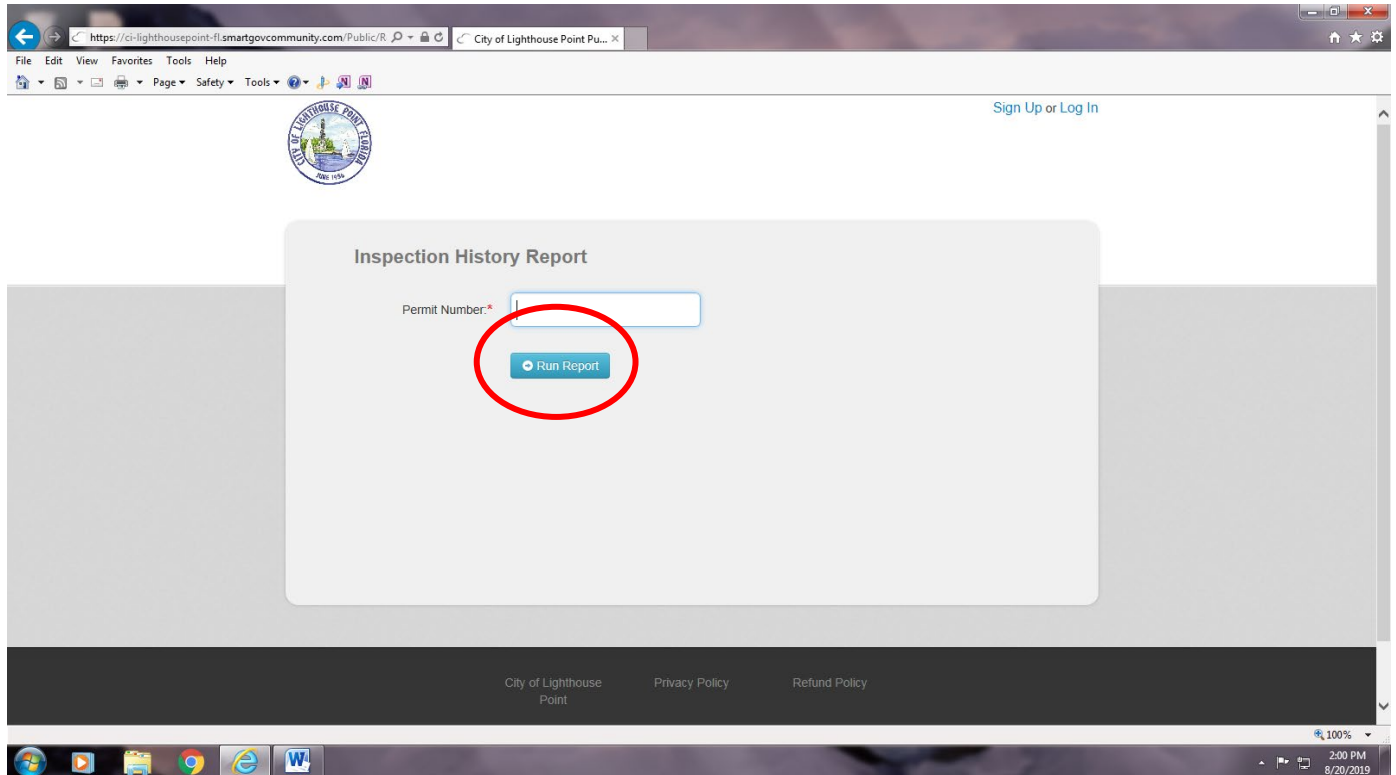
9. You may also check the status of your inspection by returning to step #2. By viewing your inspection history this way, you can also view denied inspections, the reasons for their denial, and if your inspection has been scheduled. You will not be able to view this information in step #6. When on the screen shown below, click “Reports.”



10. Click “Inspection History Report.”



11. Type the permit number into the search bar and then click “Run Report.”



The screenshot shows a web browser window with the URL <https://ci-lighthousepoint-fl.smartgovcommunity.com/Public/R...> and the page title "City of Lighthouse Point Pu...". The browser's address bar and menu bar are visible. The website header includes the City of Lighthouse Point logo and a "Sign Up or Log In" link. The main content area features a form titled "Inspection History Report". Inside the form, there is a label "Permit Number: *" followed by a text input field. Below the input field is a blue button with a white right-pointing arrow and the text "Run Report". A red circle is drawn around the "Run Report" button. The footer of the website contains links for "City of Lighthouse Point", "Privacy Policy", and "Refund Policy". The Windows taskbar at the bottom shows the system clock as 2:00 PM on 8/20/2019.

Inspection History Report

Permit Number: *

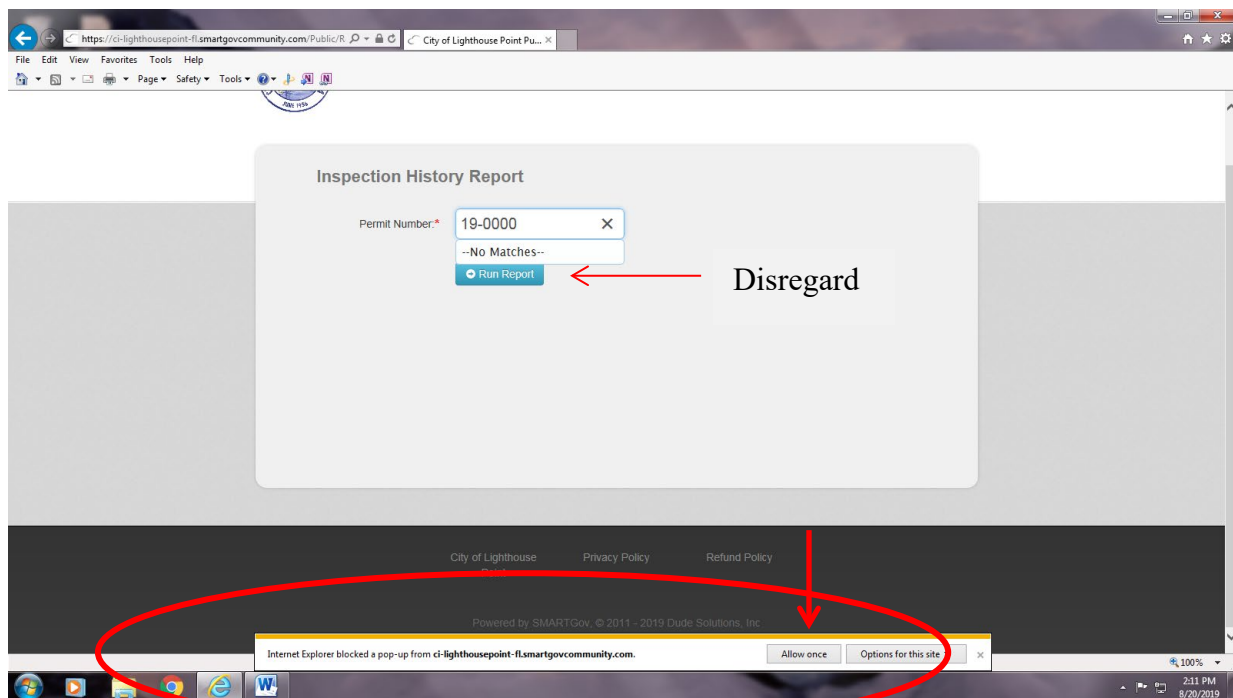
Run Report

City of Lighthouse Point Privacy Policy Refund Policy

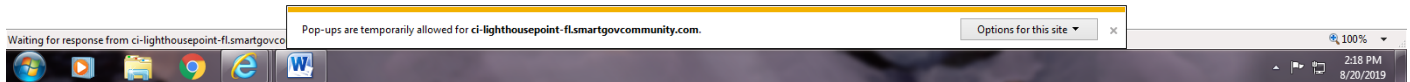
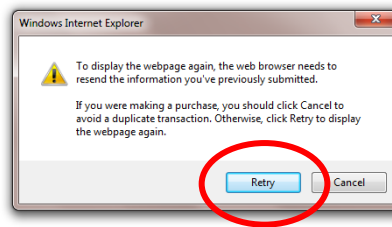
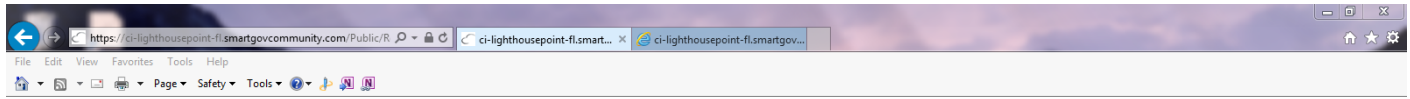
2:00 PM 8/20/2019

12. Please note: if a pop-up blocker is enabled within your browser you have to allow the pop-up in order to view your inspection status. If enabled, the pop-up notification will show on the screen after pressing “Run Report.” See below.

Also note that if “No Matches” appears, as pictured below, still click “run report” after you have typed the permit number into the search bar. The inspection history should still appear, unless the permit number is wrong or the permit is closed. In either scenario, the following screen will be blank. Return to step #3 to obtain the correct permit number by searching the property address or contractor name.



13. You may also receive a notification that there is an error. If you see this message on your screen, click “retry” and this will take you to the screen where you can view your inspection status.



14. See below for an example of what your screen should look like. Please use this step to identify your inspector. If you are looking for a time frame for your inspection, contact your inspector directly. Please see the following link to obtain your inspector's phone number:

<https://www.lighthousepoint.com/DocumentCenter/View/103/Building-Inspectors-Contact-List-PDF>

INSPECTION HISTORY Page 1 of 1
Report run on: 8/23/2019

Application #: 19-0021 **Parcel #:** 484319NN035
Property Address: 2160 NE 36 ST 35 LP
Project:

Inspector names (points to the Inspector column in the table)
Explanation of why your inspection failed (points to the Comments column in the table)

Inspection Type	Description	Inspector	Date	Status	Comments
ROUGH EL	ROUGH EL	DAN COGDILL	15-Mar-19	DENIED	NO ACCESS FBC 110.9.1 (11:11)
ROUGH EL	ROUGH EL	DAN COGDILL	22-Mar-19	APPROVED	
ROUGH PL	ROUGH PL	Michael Siravo	10-Apr-19	APPROVED	
TOP OUT	TOP OUT	Michael Siravo	10-Apr-19	APPROVED	
FRAMING	FRAMING	K-MARON	12-Apr-19	CANCELLED	
FRAMING	FRAMING	Robert Franklin	15-Apr-19	APPROVED	
CEILING INSULATION	CEILING INSULATION	K-MARON	12-Apr-19	CANCELLED	
CEILING INSULATION	CEILING INSULATION	Robert Franklin	18-Apr-19	APPROVED	
WALL INSULATION	WALL INSULATION				
WALL SHEATHING	WALL SHEATHING	K-MARON	12-Apr-19	CANCELLED	
DRYWALL SCREW	DRYWALL SCREW	Robert Franklin	23-Apr-19	APPROVED	
FINAL EL	FINAL EL				