

ADDENDUM

*****DO NOT START A DEMOLITION OR RENOVATION PROJECT WITHOUT A CERTIFICATE OF SUBMITTAL AND BUILDING DEPARTMENT PERMIT FOR YOUR PROJECT.*****

In Broward County, all demolition or renovation projects require a **Statement of Responsibilities Regarding Asbestos (SRRA)**, at least **ten (10) working days** prior to start of the project.

- A SRRA is required to be submitted via the Broward County portal: <https://ePermits.broward.org>
- This is also a specific requirement in the Florida Building Code – Broward County Amendments
- The Natural Resources Division manages Broward County's asbestos program and enforces applicable requirements in the federal, state, and local asbestos regulations.
- Even if no asbestos was detected in materials to be disturbed, a SRRA is required.

Except for a Residential Building of 4 dwellings or less that is not part of a larger project, demolition or renovation projects may also require:

- A **Notice of Demolition or Asbestos Renovation** (written notice of intent), a copy of the asbestos survey and payment of applicable fees, at least **ten (10) working days** prior to the start of any demolition activities, regardless if the asbestos survey concluded no asbestos detected (NAD).
- If asbestos was detected in materials surveyed in amounts equal to or greater than 160 sq. ft., and that material will be renovated/disturbed, a notice of intent to renovate, a copy of the asbestos survey and payment of applicable fees are also required, at least **10 working days** prior to start of renovation activities.
 - Please Note, only Florida Licensed Asbestos Contractors may abate (remove) asbestos containing materials after receiving a Certificate of Submittal of a SRRA and a building department permit.
- If asbestos was detected in materials surveyed in amounts equal to or greater than 160 sq. ft. but will NOT be disturbed, a Courtesy Notice of intent to renovate is required, detailing the materials that will remain undisturbed.
- For reroofing jobs, an asbestos survey is required for any built-up reroofing job of 5,580 sq. ft. or more. If no asbestos was found, no notice is required.
- For built-up reroofing jobs of 5,580 sq. ft. or more where asbestos was detected, a notice of demolition or asbestos renovation and applicable fee is required.

All notifications must contain specific information, including but not limited to:

- whether the project is a demolition or a renovation
- the facility name and location of the site
- the size, age, prior and present use of the building
- the owner's name/phone number/email address
- the operators or asbestos removal contractors names/phone numbers/email addresses
- the scheduled starting and completion dates of the project
- the description of planned demolition or renovation
- removal procedures to be used
- procedures for unexpected regulated asbestos containing materials (RACM)
- the transporter of demolition/renovation debris, regardless of whether asbestos is present or not.
- the waste disposal site for asbestos containing renovation or demolition debris (must be an asbestos approved Class I or Class III landfill)
- amount and type of RACM – certified by a Florida Licensed Asbestos Consultant (FLAC)
- person responsible for payment of any applicable fees
- name of owner/operator, signature and date of notice

Broward County
NATURAL RESOURCES DIVISION
asbestoshelp@broward.org
Phone: 954-519-0340

The **Notice of Demolition or Asbestos Renovation** is submitted to the Florida DEP via mail or online portal. The online portal is the quickest and preferred method.

- A blank form in Adobe® format can be found here: https://floridadep.gov/sites/default/files/dep62_257_900%281%29.pdf
- The online form is available on the Florida DEP's Portal: https://prodenv.dep.state.fl.us/DepEssa/coreenginestart?name=darm_asb_not&Create=new
 - A registered email and password are required. The Florida DEP forwards the online notice to Broward County's asbestos program for processing.

All demolitions and renovations subject to the federal, state, and Broward County asbestos regulations must also provide a scope of work/demo plans indicating how much materials (flooring, walls, ceiling, roofing, etc.) will be disturbed/renovated, or if the building will be demolished. Contractors and supervisors need proper licenses to perform or supervise asbestos work. Broward County asbestos staff will review the SRRA and issue a Certificate of Submittal if all requirements, including payment of applicable fees, have been met. See link the following link for more information: <https://www.broward.org/ePermits/Pages/AsbestosCertificate.aspx>

Note: To prevent potential releases of asbestos to the environment, adequately wet demolition debris until collected for disposal and during loading, transport in covered vehicles and emit no visible emissions.



Asbestos Certificate

Statement of Responsibilities Regarding Asbestos

If you are planning to demolish or renovate any existing structure, you must complete a Statement of Responsibilities Regarding Asbestos (SRRA) to determine if you are subject to Federal and County rules relating to the demolition and handling of asbestos containing material. **(Broward County Asbestos Helpline 954-519-0340)**

If your project is for a residential building with 4 or fewer dwelling units (not for commercial purpose), you are exempt from Federal and County rules relating to asbestos, other than the on-line submittal of the Statement of Responsibilities Regarding Asbestos. **Please note: if exempt, there are no fees associated with the SRRA. However, you must still submit a SRRA to obtain a Certificate of Submittal necessary for your building permit application.**

IF any of the following proposed facility and activity are true:

Facility

- Commercial, industrial, or public building
- Any residential building with more than four (4) dwelling units
- Two or more residential buildings at the same site (Installation Definition)
- Any residential property being demolished for commercial purposes or by government order
- School / College / University
- Unsafe Structure
- Emergency

Activity

- Built-up roofing or asbestos roofing felt removal greater than 160 square ft.
- Exterior renovation (stucco/finishes) greater than 160 square ft.
- Interior renovation (i.e. floor covering, dry walls, ceilings, floor/wall mastic) greater than 160 sq ft.
- Total or partial demolition of a load bearing structure.

THEN you may be responsible for the completion of one or more following Documents or Actions:

- Asbestos Survey Report prepared by a Florida Licensed Asbestos Consultant and uploaded into ePermitting system (in accordance with Broward County Code Chapter 27, Section 180)
- Demolition Plans (uploaded into ePermitting system)
- Notice of Demolition or Asbestos Renovation ten (10) working days prior to the start of the project (using electronic Notice of Demolition or Asbestos Renovation or DEP form 62-257.900(1)), and payment of any applicable fee(s) per fee schedule (web-payment link will be emailed to customer after submission of documents into ePermitting system)

NOTES:

1. Demolition refers to wrecking or taking out of any load supporting structural member of a facility together with any related handling operations.
2. Renovation refers to altering a facility or one or more facility components in any way, including the stripping or removal of Regulated Asbestos Containing Materials (RACM) from a facility component.
3. All residential buildings with four (4) or fewer dwelling units, Public Schools/Colleges/Universities and Broward County owned properties are required to submit the SRRA, however, these projects are exempt from paying the \$50.00 SRRA review fee.
4. All other Demolition and/or Renovation projects in Broward County are required to pay the \$50.00 SRRA review fee.
5. According to the Florida Building Code – Broward County Amendments, a homeowner may move, remove or dispose of asbestos-containing materials on a residential building with four or fewer dwelling units in which they reside if they personally appear and sign the building permit application. A homeowner may not hire an unlicensed person as his/her contractor. The work must be done according to all local, state and federal laws and regulations that apply to asbestos abatement projects. It is the homeowner's responsibility to make sure that people he/she employs have licenses required by state, county or city laws.