

**ORDINANCE NO. 2024-1040**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIGHTHOUSE POINT, FLORIDA, SUBMITTING TO REFERENDUM A PROPOSAL 6, WHICH AMENDS THE CITY CHARTER BY AMENDING ARTICLE VII, ENTITLED “ELECTIONS” RELATING TO ELECTION PROCEDURES; PROVIDING FOR A NOTICE OF AN ADVERTISEMENT OF THE REFERENDUM ELECTION TO BE PUBLISHED IN ACCORDANCE WITH THE CODE OF ORDINANCES AND THE CHARTER OF THE CITY OF LIGHTHOUSE POINT, FLORIDA, AS WELL AS THE STATE OF FLORIDA ELECTION CODE; PROVIDING THAT THIS ORDINANCE WHEN ADOPTED, SHALL BE SUBMITTED TO THE QUALIFIED ELECTORS OF THE CITY OF LIGHTHOUSE POINT, FLORIDA, AT A SPECIAL ELECTION TO BE CONDUCTED ON NOVEMBER 5, 2024, IN CONJUNCTION WITH THE STATE OF FLORIDA GENERAL ELECTION, AND SHALL BECOME EFFECTIVE AS PROVIDED BY LAW; PROVIDING FOR THE PLACE AND PLACES WHERE SAID ELECTION IS TO BE HELD; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Chapter 166, Florida Statutes, as amended, provides for a methodology of Charter amendments supplementary to and not in conflict with the Charter of the City of Lighthouse Point, Florida; and

**WHEREAS**, Chapter 166, Florida Statutes, as amended, provides that such an amendment may be submitted to a referendum vote by the City Commission of the City of Lighthouse Point, Florida, in an ordinance format; and

**WHEREAS**, the City’s Charter was reviewed by a Charter Review Committee, who recommended that the City Charter be amended relating to the elections; and,

**WHEREAS**, the City Commission reviewed the proposal and recommends that the proposed amendment to the City’s Charter be put before the registered voters of the City in a duly called referendum at a Special Election on November 5, 2024.

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**CODING:** Words in ~~struck through~~ type are deletions from existing law;  
Words in shaded type are additions.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE  
CITY OF LIGHTHOUSE POINT, FLORIDA, THAT:**

Section 1. The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon adoption hereof.

Section 2. The Charter of the City of Lighthouse Point shall be amended as follows:

Article VII, entitled "Elections," shall be amended as follows:

**Article VII. ELECTIONS.**

**Section 1. – ~~General and Special Elections.~~ Elections by proclamation.**

All ~~g~~General Municipal Elections and ~~s~~Special eElections, unless otherwise provided in the ~~[this]~~ act herein, shall be called by proclamation of the mayor. General Municipal Elections and Special Elections shall be held in accordance with this Act and the City Code of Ordinances, and shall be called by proclamation of the mayor.

...

**Section 3. – ~~General municipal election.~~Method and Manner of Elections.**

The city commission shall prescribe by ordinance the method and manner of holding all elections in said city, and shall provide when and how ~~Special Elections~~ General Municipal Elections and sSpecial eElections shall be called and held, which are not provided by the terms of this charter, and all elections shall be conducted substantially on the principles adopted for state elections. ~~The city commission shall by ordinance provide for absentee balloting in all elections.~~

**Section 4. – ~~Registration; city elections.~~Special Election.**

Any city election called under this Article VII which is not a General Municipal Election, as set forth in the City Code of Ordinances, shall be a Special Election. Special Elections shall be held concurrently with either the General Municipal Election or General Election, as defined in F.S. § 97.021(17) or a Primary Election, as defined in F.S. § 97.021(31) unless there is an express resolution or ordinance passed by the city commission providing for an alternative date for such election along with an allocation of sufficient funding to pay for such election.

Section 3. The Ballot Title shall be as follows:

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CITY OF LIGHTHOUSE POINT CHARTER AMENDMENT PROPOSAL NO. 6 – PROVIDE FOR SPECIAL ELECTIONS, GENERAL MUNICIPAL ELECTIONS AND ELECTION PROCEDURES

Section 4. At a Special Election to be conducted with the State of Florida General Election to be conducted in Broward County on November 5, 2024, the following question shall be placed on the ballot for consideration by the qualified electors of the City of Lighthouse Point, Florida, and shall read as follows:

Shall the Charter be amended to provide that Special Elections be held concurrently with General Municipal Elections, General Elections or Primary Elections, unless the commission passes by ordinance or resolution an alternative date and allocates sufficient funding for a Special Election, and removes language relating to absentee balloting to conform with state law?

YES  NO

Section 5. Advertisement. The City Clerk of the City of Lighthouse Point is hereby authorized and directed to advertise the referendum election contemplated herein all in accordance with the Code of Ordinances of the City of Lighthouse Point, Florida, as well as the State of Florida Election Code.

Section 6. Referendum Election. Pursuant to Section 166.031(1), Florida Statutes, the City Commission of the City of Lighthouse Point hereby calls a Special Election to be conducted with the State of Florida General Election on November 5, 2024, for the purpose of placing the referendum to a vote of the electors of the City of Lighthouse Point.

Section 7. Place of Election. The election shall be conducted within the geographical limits of the City, at polling locations determined in conjunction with the Broward County Supervisor of Elections.

Section 8. Codification.

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It is the intention of the City Commission of the City of Lighthouse Point, that upon approval by the electorate of the City at the November 5, 2024, election, the provisions of Section 2 of this Ordinance shall become and be made a part of the Charter of the City of Lighthouse Point, Florida, and that the Sections of this ordinance may be renumbered, re-lettered and the word "Ordinance" may be changed to "Section," "Article," or such other word or phrase in order to accomplish such intention.

Section 9. Severability.

If any clause, section, or other part of this Ordinance shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and in no way affecting the validity of the other provisions of this Ordinance.

Section 10. Conflicts.

That all Ordinances or parts of Ordinances, Resolutions, or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

Section 11. Effective Date.

That this Ordinance shall take effect immediately upon adoption. The amended charter as set forth in Section 2 above shall be effective upon approval by the electorate of the City at the November 5, 2024, election.

**PASSED AND ADOPTED ON FIRST READING BY THE CITY COMMISSION OF THE CITY OF LIGHTHOUSE POINT, FLORIDA, THIS 23 DAY OF April, 2024.**

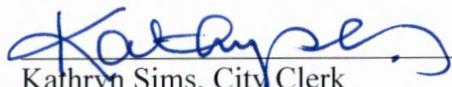
**PASSED AND ADOPTED ON SECOND AND FINAL READING BY THE CITY COMMISSION OF THE CITY OF LIGHTHOUSE POINT, FLORIDA THIS 14 DAY OF May, 2024.**

  
Michael S. Long, Commission President

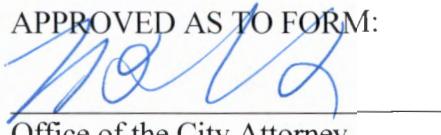
ATTEST:

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Kathryn Sims, City Clerk

APPROVED AS TO FORM:

  
Office of the City Attorney

Commission President Michael S. Long  
Commission Vice President Patty Petrone  
Commissioner Jason D. Joffe  
Commissioner Everett Marshall  
Commissioner Abby J. Stafford

Yes	No	Absent
✓		
✓		✓
✓		
✓		

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## Business Impact Estimate

*This form should be included in the agenda backup for ordinances on first reading, and must be posted on the City's website by the time notice of the proposed ordinance is published.*

Ordinance title/reference:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIGHTHOUSE POINT, FLORIDA, SUBMITTING TO REFERENDUM A PROPOSAL 6, WHICH AMENDS THE CITY CHARTER BY AMENDING ARTICLE VII, ENTITLED "ELECTIONS" RELATING TO ELECTION PROCEDURES; PROVIDING FOR A NOTICE OF AN ADVERTISEMENT OF THE REFERENDUM ELECTION TO BE PUBLISHED IN ACCORDANCE WITH THE CODE OF ORDINANCES AND THE CHARTER OF THE CITY OF LIGHTHOUSE POINT, FLORIDA, AS WELL AS THE STATE OF FLORIDA ELECTION CODE; PROVIDING THAT THIS ORDINANCE WHEN ADOPTED, SHALL BE SUBMITTED TO +

If any of the following exceptions to the Business Impact Estimate requirement apply, check the applicable box and leave the remainder of the form blank.

- The ordinance is required for compliance with federal or state law or regulation;
- The ordinance relates to the issuance or refinancing of debt;
- The ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- The ordinance is required to implement a contract or an agreement, including, but not limited to, any federal, state, local, or private grant, or other financial assistance accepted by the City;
- The ordinance is an emergency ordinance;
- The ordinance relates to procurement; or
- The ordinance is enacted to implement the following:
  - a. Part II of Chapter 163, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements, and development permits;
  - b. Sections 190.005 and 190.046, regarding community development districts;
  - c. Section 553.73, relating to the Florida Building Code; or
  - d. Section 633.202, relating to the Florida Fire Prevention Code.

1. Summary of the proposed ordinance (must include statement of the public purpose, such as serving the public health, safety, morals, and welfare):

The public purpose is to provide for a referendum on a proposed amendment to the City's charter

2. Estimate of direct economic impact of the proposed ordinance on private, for-profit businesses in the City of Lighthouse Point:

None

3. Estimate of direct compliance costs that businesses may reasonably incur:

None

4. Any new charge or fee imposed by the proposed ordinance:

None

5. Estimate of the City of Lighthouse Point's regulatory costs, including estimated revenues from any new charges or fees to cover such costs:

None

6. Estimate of the number of businesses likely to be impacted by the proposed ordinance:

None

7. Additional information (if any):

Prepared by: Michael D. Cirullo, Jr., City Attorney  
Name and Title

Date: April 23, 2024

**CITY OF LIGHTHOUSE POINT, FLORIDA**  
**CITY COMMISSION AGENDA ITEM REPORT**  
**DATE OF COMMISSION MEETING – May 14, 2024**

**AGENDA ITEM NO. - 9**

**PREPARED BY – Michael D Cirullo, Jr., City Attorney ADMINISTRATOR APPROVAL - PC**

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**SUBJECT:** Second Reading and Public Hearing of Ordinance 2024-1040 on referendum for Charter Amendment Proposal 6 – Provide for Special Elections, General Municipal Elections and Election Procedures

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**1. BACKGROUND/HISTORY**

At its September 12, 2022, City Commission meeting, consensus of the City Commission was for the Mayor to establish the framework for a Charter Review Committee.

At its October 25, 2022, meeting, the City Commission appointed the Charter Review Committee.

At its January 9, 2024, meeting, the City Commission received the Final Report of the Charter Review Committee. There are nine (9) proposals for ballot questions proposed by the Charter Review Committee.

The City Commission conducted two workshops on March 12, 2024 and April 3, 2024, to review the proposed charter amendments, including the wording of the proposed questions for the ballots and the proposed changes to the current charter. The City Commission decided to proceed with seven (7) of the proposals as Charter Amendments, and two (2) as ordinances.

All Charter Amendments were approved on First Reading at the April 24, 2024 City Commission meeting.

**2. FINDINGS/CURRENT ACTIVITY**

Proposal 6 relates to Elections.

If the proposal is approved by the electorate, the City's Charter will provide that City Special Elections will be held concurrently with General Municipal Elections, General Elections or Primary Elections, unless the commission provides by ordinance or resolution an alternative date and allocates sufficient funding for a Special Election. The proposal also removes language relating to absentee balloting to conform with state law.

The proposed ordinance authorizes the referendum on the proposal at a Special Election to coincide with the November 5, 2024, statewide General Election. The ordinance also sets forth the language for the ballot title and the language for the referendum question.

The ballot deadline for the November 5, 2024, General Election is June 10, 2024. As a result, the ordinances authorizing the proposals to go to referendum must be adopted no later than the May 28, 2024, City Commission meeting.

**3. ATTACHMENTS**

Ordinance 2024-1040  
Business Impact Statement

**4. FINANCIAL IMPACT**

The City is responsible for its incremental costs associated with ballot access for the November 5, 2024, statewide General Election. The Broward County Supervisor of Elections has provided an estimate of costs to the city, which is a minimum of \$5,520.00. However, the City will be charged an additional \$1,180.00 per additional ballot page, and the Supervisor of Elections cannot advise of the required number of pages for the City until it receives the ballot information.

**5. ACTION OPTIONS/RECOMMENDATION**

Recommend that the City Commission conduct a public hearing and consider Ordinance 2024-1040 on second reading for Proposal 6, proposing amendments to the City's Charter relating to Elections, and providing for a Special Election to be conducted on November 5, 2024, for the referendum on the proposal.